

TO APPLY TO GET CONNECTED TO OUR NETWORK, COMPLETE THIS APPLICATION FORM AND POST TO:
Northern Gas Networks, Connections, 1100 Century Way, Thorpe Park Business Park, Colton, Leeds LS15 8TU or
email: gasconnections@northerngas.co.uk

Get Connected - Domestic/Residential Property Application Form

All sections of this form need to be completed for us to process your application. If you need help filling out this form, please call a member of our team on 0800 040 7766, option 2, between the hours of 8am – 6pm, Monday to Friday.

Your details (The address where all letters and invoices will be sent)

Title: _____ First Name: _____ Surname: _____

Company Name (If applicable): _____

Property name/number and street name: _____

Address line 2: _____

City/town: _____

County / State / Region: _____

Postcode: _____

Email Address: _____

Primary contact number: _____ Alternative contact number: _____

KEEPING IN TOUCH

Please let us know how you would prefer to be contacted:

Telephone Text

Email Post

In what capacity are you acting?

Owner Occupier Landlord Architect Developer Self-builder Consultant

Housing association Local authority Shipper or supplier

Is there anyone else that we can speak to about this application?

For example, partner / family member / carer / builder

Yes

No

If you said YES, please provide their details on the next page.....

Title _____ First Name: _____ Last Name: _____

Primary Contact Number: _____ Alternative Contact Number: _____

Email Address: _____

Do you have permission for a new gas connection to be installed?

Yes

No

Are you a VAT registered company?

Yes

No

Not applicable

Site details

How many properties do you want to connect to our gas network? _____

If the site address or contact details are the same as the correspondence details you have already provided, you can leave these sections blank.

SITE ADDRESS:

Property name/number and street name: _____

Address line 2: _____

City/town: _____

County / State / Region: _____

Postcode: _____

SITE CONTACT DETAILS:

Title: _____ First Name: _____ Surname: _____

Primary contact number: _____ Alternative contact number: _____

Email Address: _____

Company Name: _____

Property details

How would you describe your property?

Terrace Flat Semi-detached Detached

Other If other, Please specify: _____

Is the building Grade listed?

Yes No

Is the property timber framed?

Yes No Partly

What type of building do you want to connect?

Existing building(s) New building(s) Please note, for new buildings you will need to include a to-scale site plan with your application

Both

Will the work involve crossing shared or private land that you do not own?

Yes No

Existing buildings: Has the building been empty for more than two years?

Yes No

Existing buildings: Is the property classed as a conversion, e.g. change from commercial premises being converted to domestic premise?

Yes No

Existing buildings: Has the property previously had a gas supply?

Yes No Not known

If the site address or contact details are the same as the correspondence details you have already provided, you can leave these sections blank.

If you answered Yes to the above question, please provide any additional details you may have (such as meter size or how much gas is being used (Hourly gas load))

Meter & Excavation details

Information below is based on an hourly gas load of up to 65kW (suitable for a U6 gas meter).



Surface Mounted meter box	Built-In meter box	Internal termination	Semi-Concealed meter box
Suitable only for hourly gas loads up to <64kW (U6 meters)	Suitable only for hourly gas loads up to <64kW (U6 meters)		Suitable only for hourly gas loads up to <64kW (U6 meters)

Northern Gas Networks will supply surface mounted or semi concealed meter boxes. If you require a built-in box, you or your builder will need to supply this and build it into your wall. Which kind of meter box/termination would you like?

Where do you want it to be installed? an example answer might be 'left hand wall'

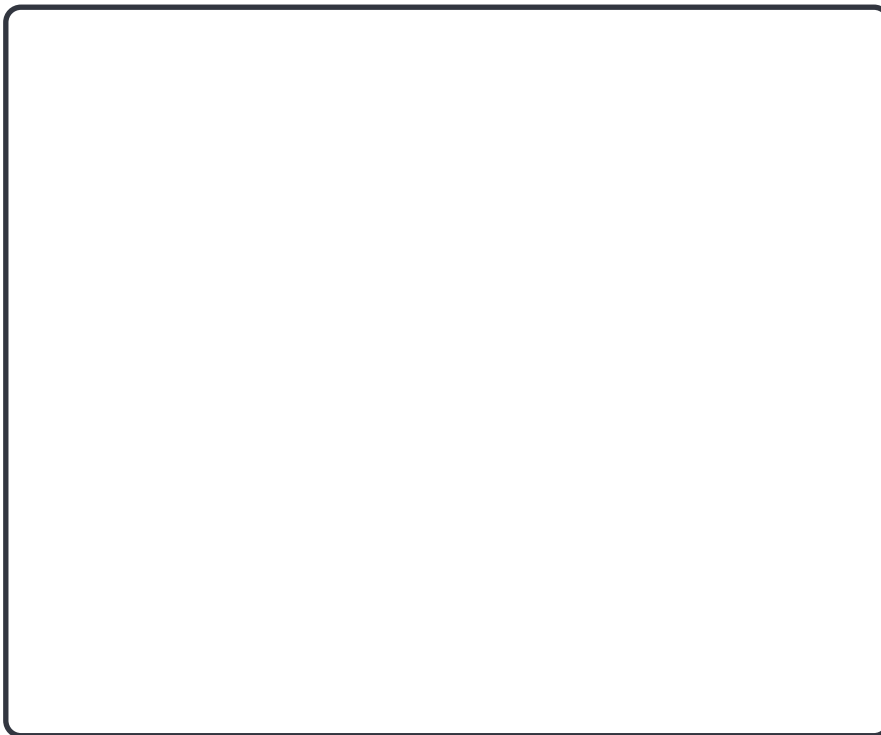
Northern Gas Networks do not fit gas meters

You will need to contact your preferred gas supplier and arrange for them to fit a meter to your new gas supply.

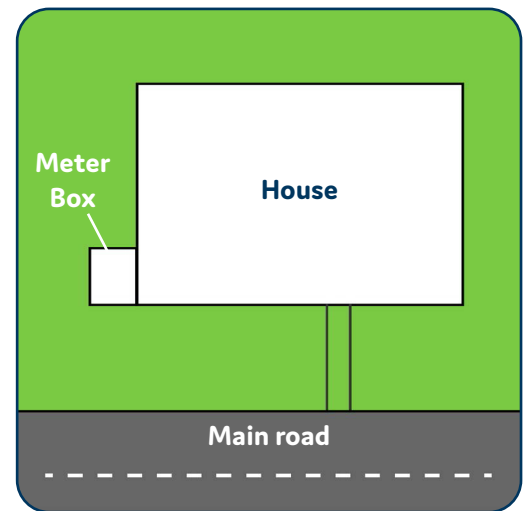
Please add a drawing of your property and include where you would like your meter to go, or any other information which you feel would be useful to help us process your application. Alternatively, you can provide a site plan with your application.

Please bear in mind:

- a) Your meter must be positioned on the wall of the property that faces the gas main or no further than 2m down the side of the property.
- b) Meters must be located in a position where they are not at risk of damage; for example, surface mounted or semiconcealed meter boxes cannot be installed on a driveway where there's not enough additional clearance for a car to pass safely.
- c) The meter must be positioned so that the pipework can be diverted to avoid any obstacles that may not show up on a map, for example, a pond or a tree.



Example Site Plan



Who will be doing the digging on your property?

I would like to do my own digging

This means that you will dig the trench where we will lay the gas pipe. You will also be responsible for reinstating (filling in) the trench once we have laid the pipe.

Northern Gas Networks to dig

This means that NGN will dig the trench for the gas pipe and then NGN will also reinstate the trench once the gas pipe is laid.

What to expect from the reinstatement process



1 Filling excavations

First, a grab vehicle will visit the site to fill in any excavations. We'll use approved recycled material wherever we can to reduce our impact on the environment.



2 Relaying surface layers

Our contractors will complete the final layers to the highest standard and will try to match the existing surface as much as possible.



3 Clearing the site

Then our support drivers will clear all our equipment from the site.

Site considerations

Please tell us anything unusual about the site, for example, specialist surfaces such as printed concrete, stone or resin driveways, steep or high boundary walls, streams, access issues, railway crossings, watercourses, conservation area or contaminated land:

Are there any further developments or additional services anticipated on site?

Yes No Dont know

Did you know you might be eligible for funding on your new gas supply?

Our partners, Communitas Energy CIC, can carry out a quick phone assessment to see if you qualify.

Would you like to apply for this support?

Yes No

Let us know if you're happy for Communitas Energy CIC to get in touch

Yes No

Do you want to install gas central heating at the property in the next 12 months?

Please note, there has to be an intention to install gas central heating within 12 months if having an assisted gas connection in order to be considered for the scheme

Yes No

If you already have a fuel-poor code please enter it here:

What is your involvement with this property?

Occupant Landlord Heating Installer Property Developer Other

What is the current EPC for the property?

What is the approximate household income?

£30k gross or less p/year More than £30k gross p/year

Is anyone linked to the property in receipt of benefits?

E.g. Carer's Allowance, Income Support, Universal Credit, Housing Benefit

Yes No

Declaration

By submitting your application, you agree to Northern Gas Networks processing your personal data to process your connection application. As part of this we'll share your personal data with a nominated third party to ascertain whether or not you're eligible for fuel poor funding. Whether or not you're eligible for fuel poor funding, providing you consented to be contacted in your application. If you accept our quotation, on completion of the connection we may also share your personal information with a nominated third party who may contact you to participate in a customer satisfaction survey to complete in accordance with Ofgem's customer satisfaction survey procedure. Your personal data will be processed and stored in accordance with the Data Protection Act 1998.

Confirmation signature

Signature: _____

Name: _____

Date: _____