Facilities LOT 2 - Waste

Procurement contact:

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**RFP Questions**

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| Section Ref | Criteria | Weighting |
| Section 1 – Commercial | Pricing | 45% |
| Contract Challenges | 5% |
| Section 2 – Non-Commercial | Non-Commercial question | 50% |
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| Total | | 100% |

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| **Section 1 – Commercial** | **Question** | **Sub Criteria** | **Weighting** | **Answer** |
| 1.1 Pricing | Please complete the attached pricing matrix. Please only add formulas to the cells highlighted in yellow.  Please note all costs are to be fixed for the initial contract term.  Please include all price assumptions within your response in the ‘assumptions’ tab of the attached. | For the pricing matrix a range method shall be used with the lowest tenderer/s receiving maximum points and the tenderer/s in between will be scored proportionally. | 90% |  |
| 1.2 Contract Challenges | Please state any major Contract challenges that you have relevant to the proposed draft agreement and state your proposed amendments in the 'Contract Challenges Matrix' provided. By proposing no challenges, you are confirming that you are acceptable of the proposed draft Agreement Please thoroughly read through the scoring matrix relating to contract challenges. | NGN will use a scoring mechanism as follows:  No Challenges 10  Low Risk 7 - 9  Medium Risk 4 - 6  High Risk 0 – 3 | 10% |  |
| **Section 2 – Non Commercial** | **Question** |  | **Weighting** | **Answer** |
| 2.1 | **How will you meet NGN’s waste requirements, including NGN’s ad-hoc waste requirements. In your response, please include –**  How you will manage the overall waste requirements.  How will you ensure compliance with Waste Management Duty of Care Code of Practice.  How you will Complete Duty of Care compliance checks on all waste carriers and receiving waste facilities utilised under the contract at the first time of use and at minimum annual intervals thereafter. The findings of these checks are to be provided to NGN within 10 working days of completion.  How you will ensure that NGN achieves 0% disposal of recyclable or recoverable waste to landfill for the duration of the contract.  How you will ensure that you utilise local waste facilities in preference to remote facilities to help NGN minimise the fuel consumption and resultant carbon emissions associated with our supply chain.  Please provide an example and description of the environmental management measures, practices and procedures that you will apply whilst performing the required services to comply with all appropriate Environmental legislation and best practice.  How will you store disposal documentation.  Please detail how you will provide NGN with monthly and annual reporting of waste collection. | Your response will be scored in line with the scoring methodology below. | 50% |  |
| 2.2 | Please provide 2 case studies which highlight that you carry out similar services to those required by NGN. | Your response will be scored in line with the scoring methodology below. | 25% |  |
| 2.3 | Please provide an example of your prequalification questionnaire and any audits you carry out and will intend to use for any services where you use sub-contractors.  In addition to this, please detail how will you ensure that your sub-contractors hold the relevant qualifications/certification. | Your response will be scored in line with the scoring methodology below. | 25% |  |

**Scoring Methodology for weighted questions**

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| **Points** | **Interpretation** |
| **9-10** | **Excellent** –Overall the response demonstrates that the bidder exceeds all areas of the requirement and provides all of the areas evidence requested in the level of detail requested. This, therefore, is a detailed excellent response that meets all aspects of the requirement leaving no ambiguity as to whether the bidder can meet the requirement. |
| **6-8** | **Good** -Overall the response demonstrates that the bidder meets all areas of the requirement and provides all of the areas of evidence requested and any omissions in relation to the level of detail requested in terms of either the response or the evidence are trivial. This, therefore, is a good response that meets all aspects of the requirement which but may have a trivial level ambiguity due the bidder’s failure to provide all information at the level of detail requested. |
| **3-5** | **Adequate** - Overall the response demonstrates that the bidder meets all areas of the requirement, but not all of the areas of evidence requested have been provided. This, therefore, is an adequate response, but with some limited ambiguity as to whether the bidder can meet the requirement due to the bidder’s failure to provide all of the evidence requested. |
| **1-2** | **Poor** – The response does not demonstrate that the bidder meets the requirement in one or more areas. This, therefore, is a poor response with significant ambiguity as to whether the bidder can meet the requirement due to the failure by the bidder to show that it meets one or more areas of the requirement. |
| **0** | **Unacceptable** - The response is non-compliant with the requirements of the ITT and/or no response has been provided. |