Pre-Printed Stationery

**PQQ Score Criteria & Weightings**

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| Section Ref | Criteria | Weighting |
| Section 1  | Supplier Details  | Not weighted  |
| Section 2 | Mandatory & Discretionary  | Pass/Fail  |
| Section 3  | Data Protection & Cyber Security | 20% |
| Section 4 | Commerce Automation  | Not weighted |
| Section 5 | Supplier Financials / Insurance  | 10% |
| Section 6 | Responsible Procurement  | 20% |
| Section 7 | PQQ Specific Questions | 50% |
|  | 100% |

Suppliers who score 60% or above will be successful and invited to RFP.

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| **Section 1**  | **Question** | **Sub Criteria**  | **Max Score** | **Weighting**  |
| Supplier Details  | 1.1 | Information Only  | 0 | **N/A** |
| **Section 2** | **Question**  | **Sub Criteria**  | **Max Score** | **Weighting**  |
| Mandatory Exclusions  | 2.1 (a – f) | All questions must answer no, responses with yes will be rejected  | 0 | **Pass / Fail**  |
| Discretionary Exclusions  | 2**.**2 (a – h) | NGN may exclude suppliers from consideration if any of the questions in section 2.2 apply but may decide to allow the application to proceed further. NGN will take into account the information provided in considering whether or not you will be able to proceed any further in respect of this procurement exercise | 0 | **Pass / Fail**  |
| **Section 3**  | **Question** | **Sub Criteria**  | **Max Score** | **Weighting**  |
| Data Protection  | 3.1 | Suppliers must have a GDPR policy in place to trade with NGN. Any suppliers answer no will be rejected from the tender | 0 | **Pass/Fail**  |
| Cyber Security Policy | 3.2 | Responses will be assessed by NGNs cyber security team. Any suppliers answer no will be rejected from the tender | 0 | **Pass/Fail** |
| Cyber Security Questionnaire | 3.3 | Responses will be assessed by NGN’s Cyber Security Team. Any suppliers who present a risk to NGN may be disqualified  | 10 | **20%** |
| **Section 4** | **Question** | **Sub Criteria**  | **Max Score** | **Weighting**  |
| Commerce Automation  | 4.1 | Information Only | 0 | **N/A** |
| Commerce Automation | 4.2 | 0 | **N/A** |
| **Section 5** | **Question**  | **Sub Criteria**  | **Max Score**  | **Weighting**  |
| Financial Standing  | **5.1** | NGN will assess your credit report using the scoring methodology for financial standing. | 10 | **10%** |
| Insurances  | **5.2** | Any suppliers answer no will be rejected from the tender | 0 | **Pass/Fail** |
| **Section 6** | **Question**  | Sub Criteria  | **Max Score**  | **Weighting**  |
| Responsible Procurement  | **6.1 – 6.4** | Yes – The Environment team will assess all responses using the scoring methodology for weighted questions and taking into account the evidence provided.No – 0 points | 10 | **4% per question**  |
| Responsible Procurement  | **6.5** | No will receive max score, answers with yes will be assessed by the environment team and scored taking into account the nature of offence and quantity. | 10 | **4%** |
| Supplier Code of Conduct | **6.6** | Any suppliers answer no will be rejected from the tender | 0 | **Pass/Fail** |
| **Section 7** | **Question**  | Sub Criteria  | **Max Score**  | **Weighting**  |
| LOT 1 Datasets and implementation  | **7.1** | Response will be scored out of 10. If bidders cannot demonstrate that they can meet the requirement, they will be disqualified. | 10 | **7.5%** |
| LOT 1 Supply of Datasets | **7.2** | Response will be scored out of 10. If bidders cannot demonstrate that they can meet the requirement, they will be disqualified. | 10 | **5%** |
| LOT 1 Case Studies | **7.3** | Response will be scored out of 10. If bidders cannot demonstrate that they can meet the requirement, they will be disqualified. | 10 | **5%** |
| LOT 1 Licenced Partner | **7.4** | Response will be scored out of 10. If bidders cannot demonstrate that they can meet the requirement, they will be disqualified. | 10 | **5%** |
| LOT 1 supply data for NGN’s MasterMap Topography | **7.5** | Response will be scored out of 10. If bidders cannot demonstrate that they can meet the requirement, they will be disqualified. | 10 | **5%** |
| LOT 1 process for upgrades | **7.6** | Response will be scored out of 10. If bidders cannot demonstrate that they can meet the requirement, they will be disqualified. | 10 | **5%** |
| LOT 1 Automation  | **7.7** | Response will be scored out of 10. If bidders cannot demonstrate that they can meet the requirement, they will be disqualified. | 10 | **12.5%** |
| LOT 1 Additions to coverage  | **7.8** | Response will be scored out of 10. If bidders cannot demonstrate that they can meet the requirement, they will be disqualified. | 10 | **5%** |

**Scoring Methodology for weighted questions**

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| **Points** | **Interpretation** |
| **9-10** | **Excellent** –Overall the response demonstrates that the bidder exceeds all areas of the requirement and provides all of the areas evidence requested in the level of detail requested. This, therefore, is a detailed excellent response that meets all aspects of the requirement leaving no ambiguity as to whether the bidder can meet the requirement.  |
| **6-8** | **Good** -Overall the response demonstrates that the bidder meets all areas of the requirement and provides all of the areas of evidence requested and any omissions in relation to the level of detail requested in terms of either the response or the evidence are trivial. This, therefore, is a good response that meets all aspects of the requirement which but may have a trivial level ambiguity due the bidder’s failure to provide all information at the level of detail requested.  |
| **3-5** | **Adequate** - Overall the response demonstrates that the bidder meets all areas of the requirement, but not all of the areas of evidence requested have been provided. This, therefore, is an adequate response, but with some limited ambiguity as to whether the bidder can meet the requirement due to the bidder’s failure to provide all of the evidence requested. |
| **1-2** | **Poor** – The response does not demonstrate that the bidder meets the requirement in one or more areas. This, therefore, is a poor response with significant ambiguity as to whether the bidder can meet the requirement due to the failure by the bidder to show that it meets one or more areas of the requirement. |
| **0**  | **Unacceptable** - The response is non-compliant with the requirements of the ITT and/or no response has been provided.  |

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|  |  | Check It (ICC) | Dunn & Bradstreet | Equifax | Experian | Graydons |
| **Assessment Score** | **Risk Rating** | **Credit Score Report** | **Comprehensive Report** |  | **Bronze, silver or Gold report** | **Level 1, 2 or 3 level report** |
| 100 | Minimal | 95-100 | 5A1 | A+ | 95-100 | 1A |
| 90 | Minimal | 90-94 | 5A2/4A1 | A/A- | 90-94 | 1B/2A |
| 80 | Minimal | 80-89 | 5A3/4A2/3A1 | B+ | 80-89 | 1C/2B/3A |
| 70 | Low | 70-79 | 4A3/3A2/2A1 | B/B- | 70-79 | 2C/3B/4A |
| 60 | Low | 60-69 | 3A3/2A2/1A1 | C+ | 60-69 | 3C/4B/5A |
| 50 | Low | 50-59 | 2A3/1A2/A1 | C/C- | 50-59 | 4C/5B/5A |
| 40 | Average | 40-49 | 1A3/A2/B1 | D+ | 40-49 | 5C/6B/7A |
| 30 | Average | 30-39 | A3/B2/C1 | D/D- | 30-39 | 6C/7B/8A |
| 20 | High | 20-29 | B3/C2/D1 | E+ | 20-29 | 8B |
| 10 | High | 10-19 | C3/D2/E1 | E/E- | 10-19 | 8C |
| 0 | High | Below 10 | Below E1 | Below E- | Below 10 | Below 8C |

**Scoring Methodology for Financial Standing**