**RFP Scoring Criteria and Weightings**

RFP responses will be evaluated using the below criteria. NGN reserve the right to shortlist the number of bidders after evaluation of the RFP.

All sections will be weighted at 100%. These will then be proportioned to the following when providing an overall score

**Section 1 – Commercial (50%)**

* Contract Challenges - 10%
* Pricing Schedule - 90%

**This 100% will be proportioned to 50% of the overall score**

**Section 2 – Non-Commercial (35%)**

* All questions weighted evenly

**This 100% will be proportioned to 35% of the overall score**

**Section 3 – Environmental (15%)**

* All questions weighted evenly

**This 100% will be proportioned to 15% of the overall score**

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| **Section 1 – Commercial Criteria** | **Sub Criteria** | **Max Score** | **Weighting**  **(max 50%)** |
| Bidders must state any major contract challenges that they may have (relevant to the draft agreement within section 8.1) and state any proposed amendments in the document template. NB: By proposing no challenges you are confirming that you are acceptable of the proposed contract. | This will be scored out of 10 based on the number of contract challenges the contractor submits as part of their tender:  **10** - Zero contract risk (this is only likely to be awarded if the bidder doesn’t raise any contract challenges);  **8** - Low risk (this will be awarded for those bidders that only raise minor challenges);  **6** – Medium / Low  **4** - Medium risk  **2** - medium/high risk  **0** - High risk (see guidance below).  Please see the attached Contract Challenges - Guidance Document    **NB: NGN reserves the right to reject those bidders that are awarded a higher risk score** | 10 | 10% |
| Pricing Schedule - All bidders must complete the pricing schedule attached within Ariba | **Prices will be assessed against a rate card and on a scenario basis.**  Score methodology  A range method shall be used with the lowest price receiving maximum points available and the tenderer/s in between being scored proportionally. | 10 | 90% |
| **Total** | | 20 | 50% |
| **Section 2 – Non-Commercial Criteria** | **Sub Criteria** | **Max Score** | **Weighting**  **(max 35%)** |
| Please detail how you will achieve NGNs stated contract requirements within the key performance indicators (KPIs) as detailed in the contract for the initial term of the contract | Responses with a ‘Yes’ and satisfactory evidence provided for each line within each section of the contract requirements KPI document will receive max points. Responses with a ‘No’ will receive 0 points. | Safety – 10 points per line within this section, 50 points in total  Customer – 10 points per line within this section, 40 points in total  Stakeholder – 10 points per line within this section, 40 points in total | Safety – 10%  Customer – 15%  Stakeholder – 10% |
| **Total** | | 130 points | 35% |
| **Section 3 – Environmental Criteria** | **Sub Criteria** | **Max Score** | **Weighting**  **(max 15%)** |
| Please detail how you will ensure your organisation will achieve the excavation spoil to landfill and virgin aggregate usage targets set within the contract? | Responses will be scored by the environmental team using the below scoring methodology | 10 | All questions weighted evenly |
| Please detail, how you will ensure that your organisation will achieve the stated vehicle carbon emission reduction target set within the contract? | Responses will be scored by the environmental team using the below scoring methodology | 10 |
| Please detail how your organisation will ensure that 0% of the waste derived from works within this contract (excluding excavation spoil) will be disposed to landfill? | Responses will be scored by the environmental team using the below scoring methodology | 10 |
| Do you have a sustainable procurement policy? If yes, please detail and evidence what your company’s approach is to sustainable procurement | Responses with a ‘Yes’ and sufficient supporting evidence will receive max points. Responses with a ‘No’ will receive 0 points. | 10 |
| **Total** | | 40 | 15% |

**Scoring Methodology**

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| --- | --- |
| **Points** | **Interpretation** |
| **10** | **Excellent** –Overall the response demonstrates that the bidder exceeds all areas of the requirement and provides all of the areas evidence requested in the level of detail requested. This, therefore, is a detailed excellent response that meets all aspects of the requirement leaving no ambiguity as to whether the bidder can meet the requirement. |
| **8** | **Good** -Overall the response demonstrates that the bidder meets all areas of the requirement and provides all of the areas of evidence requested but contains some trivial omissions in relation to the level of detail requested in terms of either the response or the evidence. This, therefore, is a good response that meets all aspects of the requirement with only a trivial level ambiguity due the bidder’s failure to provide all information at the level of detail requested. |
| **5** | **Adequate** - Overall the response demonstrates that the bidder meets all areas of the requirement, but not all of the areas of evidence requested have been provided. This, therefore, is an adequate response, but with some limited ambiguity as to whether the bidder can meet the requirement due to the bidder’s failure to provide all of the evidence requested. |
| **2** | **Poor** – The response does not demonstrate that the bidder meets the requirement in one or more areas. This, therefore, is a poor response with significant ambiguity as to whether the bidder can meet the requirement due to the failure by the bidder to show that it meets one or more areas of the requirement. |
| **0** | **Unacceptable** - The response is non-compliant with the requirements of the ITT and/or no response has been provided |